

## PROCEEDINGS

**MINUTES OF THE CONTINUED MEETING OF THE BOARD OF DIRECTORS OF BEAR CREEK WATER AND SANITATION DISTRICT, RECONVENING ON OCTOBER 28, 2024, AT 5:30 PM AT THE DISTRICT OFFICE LOCATED AT 2517 S. FLOWER STREET, LAKEWOOD, CO 80227.**

### CALL TO ORDER

**Presiding:** Chairman Miller

### ROLL CALL

<b>Present:</b>	Dale L. Miller	President and Chairman
	Neil A. Johnson	Vice-President and Vice-Chairman
	Samuel E. Hundley	Treasurer
	Linda M. Larsson	Director
	J. Barry Ebert	Director

<b>Also Present:</b>	Jan C. Walker	District Manager/Board Secretary
	Andrew George	Assistant District Manager
	Carmen L. Doyle	District Accountant
	Wade B. Wheatlake	Merrick and Company

Excused Absence: NONE

The Board meeting was continued from October 14, 2024, with a quorum of five Board members present.

**CALL TO PUBLIC / PUBLIC PRESENTATIONS** NONE

### **Review of the Proposed Annual Budget for 2025**

**T-24-085 DISCUSSION.** District Manager Walker presented an overview of the process, detail and structure of the second draft of the proposed Annual Budget for 2025. A copy of this draft budget is attached hereto and made a part of the record.

### **TABOR limits on General Property Taxes and General Government Spending**

**T-23-086 DISCUSSION.** District Manager Walker reported that as of this draft, the 5.5 percent statutory limit would be the most restrictive limitation on the General Property Tax levy, which would set the preliminary mill levy at 3.933 mills. To protect the mill levy rate of 4.416 mills for another year, the District needs to apply a temporary revenue reduction in the amount of (\$125,521) which is the difference between the 5.5% statutory limit and the mill levy rate. The District will to collect **\$1,017,365** in property taxes plus an amount for refunds and abatements of **\$517** for a total of **\$1,017,882**.

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## BUDGET COMMITTEE REVIEW OF DETAILED BUDGET

### Engineering, Operations and Maintenance, and Capital Improvements

**T-24-087**        **DISCUSSION.** District Engineer Wheatlake presented the proposed budgets for Field Operations and Maintenance, General Engineering, Special Studies, Capital Improvements and Capital Engineering. A copy of the District Engineer's Budget Memo and Spreadsheets are attached hereto and made part of the record.

### Proposed Increase of Fees and Charges for 2025

**T-23-088**        **DISCUSSION.** Pursuant to C.R.S. Section 32-1-1001(2), the Board of Directors of the Bear Creek Water and Sanitation District may fix or increase fees, rates, tolls, penalties, or charges for domestic water or sanitary sewer services provided to the District's residents and property owners within or outside the boundaries of the District.

Increases in fees and charges that were considered are listed as follows:

#### Monthly Water Surcharge Amount Billed on Denver Water bills:

The Budget Committee considered the water surcharge amount that is billed monthly on the Denver Water bills. The monthly water surcharge amount that has been added to the Denver Water billing to recover the cost of water operations and maintenance, billing costs and to fund capital projects to repair or replace aging infrastructure since 2018. This amount was increased to \$7.00 per SFRE in 2022.

After consideration, the Budget committee has indicated that the monthly water surcharge may remain at \$7.00 per month per SFRE. The income received from the water charge covers most of the cost of the District's O&M for water. The District will continue to consider this amount each year to see if the water surcharge is reasonable.

After the Board's discussion in 2022 regarding an appropriate share of the District's reserve allocation between water and sewer, the Board concurred that 66% of the reserves be allocated to water and 34% be allocated to sewer. This allocation between water and sewer will be considered going forward for water and sanitary sewer rate setting and future planning.

#### Sanitary Sewer Billing Amount

The Budget committee reviewed the Sanitary Sewer Fees for 2025 and there was not a recommendation to increase the sanitary sewer fees for 2025 from the 2024 rate.

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**Authorize Rate of Increase for Staff Wages in the Annual Budget for 2025**

**C-24-013**        **CONCURRENCE.** Following discussion, the Directors concurred to give the District Manager direction for an overall percentage of an increase to 2025 gross wages to be paid to the District Office Staff.

**C-24-014**        **CONCURRENCE.** Nothing further being presented to the Board, Chairman Miller declared that the meeting be adjourned.

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Dale L. Miller, President and Chairman

***ATTEST:***

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Jan C. Walker, Secretary, Board of Directors

***SEAL***